

## Appendix 1

### Calendar of Key Deadlines for 2001-02 Apportionments

#### I. February Apportionment Due Dates

##### A. Annual (A) Apportionment Documents for Fiscal Year 2000-01

###### 1. Attendance Reports (“J” Forms)

Districts/County Offices of Education (J-18/19, J-18/19B,  
J-18/19CH, J-18/19S, J-18/19C, J-22, J-22 Supplement  
[GATE], J-27/28)..... July 16, 2001

###### 2. Tax Reports

a. Districts, Form J-29B..... August 20, 2001  
b. County Offices of Education, Form J-29C ..... August 20, 2001  
c. Miscellaneous Funds, Form J-29.1 ..... August 20, 2001

###### 3. Revenue Limits

a. Districts, Form K-12 (A)..... October 15, 2001  
b. County Offices of Education, Form O (A) ..... October 15, 2001

###### 4. Special Education

a. NPS/LCI Data ..... October 31, 2001  
b. Infant Data ..... October 31, 2001

##### B. Corrections to be applied at P-1, 2001-02

###### 1. Corrections from all prior years for Attendance Forms,

Revenue Limits, AB 602, NPS/LCI, Infant, ROC/P

Handicapped Pupils, Adult Education, ROC/P, GATE, and

Tax Forms ..... October 15, 2001

##### C. First Principal (P-1) Apportionment Documents, 2001-02

###### 1. Tax Reports

a. Districts, Form J-29B..... November 19, 2001  
b. County Offices of Education, Form J-29C ..... November 19, 2001

###### 2. Revenue Limits

- a. Districts, Form K-12 (P-1) ..... November 19, 2001
- b. County Offices of Education, Form O (P-1) ..... November 19, 2001
- 3. Special Education
  - a. NPS/LCI Data ..... January 8, 2002
  - b. Infant Data ..... January 8, 2002
- 4. Attendance Reports (“J” Forms)
  - Districts/County Offices of Education (J-18/19, J-18/19B,  
J-18/19CH, J-18/19C, J-18/19S, J-20, J-22, J-22 Supplement  
[GATE], J-27/28) ..... January 14, 2002

## II. June Apportionment Due Dates

- A. Corrections to be applied at P-2, 2000-01
  - Corrections for Fiscal Year 2000-01 not received by October 15,  
2001 ..... March 15, 2002
- B. Second Principal (P-2) Apportionment Documents, 2001-02
  - 1. Tax Reports
    - a. Districts, Form J-29B ..... April 15, 2002
    - b. County Offices of Education, Form J-29C ..... April 15, 2002
  - 2. Revenue Limits
    - a. Districts, Form K-12 (P-2) ..... April 15, 2002
    - b. County Offices of Education, Form O (P-2) ..... April 15, 2002
  - 3. Special Education
    - a. NPS/LCI Data ..... April 19, 2002
    - b. Infant Data ..... April 19, 2002
  - 4. Attendance Reports (“J” Forms)
    - Districts/County Offices of Education (J-7, J-18/19, J-18/19B,  
J-18/19CH, J-18/19C, J-18/19S, J-22, J-22 Supplement  
[GATE], J-27/28) ..... May 1, 2002

### III. Special Purpose Apportionment Due Dates

#### A. Pupil Transportation Reports

1. Annual Report of Pupil Transportation Expense, Form J-141 .....October 15, 2001
2. Annual Report of SH/OH Transportation Expense, Form  
J-141-S .....October 15, 2001
3. Annual Report of ROC/P Transportation, Form J-141-ROC/P .....October 15, 2001
4. Report of School Buses, Form J-143 .....October 15, 2001
5. Transfer of Transportation Services, Form J-141-T .....October 15, 2001
6. Worksheet for Pupil Transportation Data Distribution,  
Form J-141-CW-2.....October 15, 2001
7. Informational Upload from Providers, Form J-141-CW-2  
Upload.....October 15, 2001
8. Corrections for 2001-02 and prior ..... June 30, 2002

### IV. Instructional Materials Reports Due Dates

Direct Order:

#### A. Statement of Written Assurance per *Education Code* Section

[60242.5](#) of conformance to law and applicable rules and regulations  
regarding instructional materials purchased with funds from  
instructional materials funds for grades K–8..... June 29, 2001

#### B. Statement of Written Assurance per *Education Code* Section

[60452\(b\)](#) of conformance to law and applicable rules and regulations  
regarding instructional materials purchased with funds from Schiff-  
Bustamante Standards-Based Instructional Materials Program..... June 15, 2001

### V. Miscellaneous Reports Due Dates

#### A. Morgan-Hart Grade 9 Class Size Reduction F.Y. 2001-02

Application ..... June 30, 2001

#### B. Morgan-Hart Grade 9 Class Size Reduction F.Y. 2000-01 Report of

Enrollment, Form J-9MH.....July 31, 2001

- C. Miller-Unruh Certification, Form J-10A ..... September 17, 2001
- D. Annual Survey of Children in Local Institutions for Neglected and  
Delinquent Children, IASA, Title 1 ..... December 14, 2001
- E. District Level Foster Child Survey ..... December 14, 2001
- F. School ADA Report (SIP) ..... January 17, 2002
- G. School Level CalWORKs and Free and Reduced-Price Meal Report .... February 15, 2002
- H. County CalWORKs and Free and Reduced-Price Meal Report  
(School District Level) ..... February 15, 2002
- I. 2001-02 Operations Application, K–3 Class Size Reduction,  
Form CSR-0-2 ..... 90 days after budget is signed
- J. Report of Enrollment for Kindergarten and Grades 1–3 for Districts  
Participating in the Class Size Reduction Program, 2001-02 ..... May 6, 2002
- If you have any questions regarding this schedule, please contact Terri Emery at (916) 324-4551 ([temery@cde.ca.gov](mailto:temery@cde.ca.gov)) or Gary Miyamura at (916) 324-4543 ([gmiyamu@cde.ca.gov](mailto:gmiyamu@cde.ca.gov)).

**Submit the reports cited above to:**

California Department of Education  
School Fiscal Services Division  
560 J Street, Suite 150  
Sacramento, CA 95814